



**DISABILITY  
LAW  
CENTER**

# ADA Checklist

Transient Lodging, Hotels, Motels, Inns, Boarding  
Houses, Dormitories and similar facilities

205 North 400 West ▪ Salt Lake City, Utah ▪ 84103  
(800) 662-9080 ▪ (800) 550-4182 TTY ▪ www.disabilitylawcenter.org

Hotel Name \_\_\_\_\_

## Getting into the Facility

<b>Parking and Drop-Off Areas (ADAAG 4.6)</b>	<b>Yes</b>	<b>No</b>										
<p>Are an adequate number of accessible parking spaces available (8 feet wide for car plus 5-foot access aisle)? The table below gives the ADAAG requirements for determining the appropriate number of accessible parking spaces for new construction and alterations (for lots with more than 100 spaces, refer to ADAAG):</p> <table border="0"> <tr> <td><b>Total Spaces</b></td> <td><b>Accessible</b></td> </tr> <tr> <td>1 to 25</td> <td>1 space</td> </tr> <tr> <td>26 to 50</td> <td>2 spaces</td> </tr> <tr> <td>51 to 75</td> <td>3 spaces</td> </tr> <tr> <td>76 to 100</td> <td>4 spaces</td> </tr> </table> <p><b>Number of accessible spaces:</b> <b>Widths of existing accessible spaces:</b></p>	<b>Total Spaces</b>	<b>Accessible</b>	1 to 25	1 space	26 to 50	2 spaces	51 to 75	3 spaces	76 to 100	4 spaces		
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<p>Are 8-foot-wide spaces, with minimum 8-foot-wide access aisles, and 98 inches of vertical clearance, available for lift-equipped vans?</p> <p>At least one of every 8 accessible spaces must be van-accessible (with a minimum of one-van accessible space in all cases).</p> <p><b>Number of van-accessible spaces:</b> <b>Width:</b> <b>Vertical clearance:</b></p>												
Are the access aisles part of the accessible route to the accessible entrance?												
Are the accessible spaces closest to the accessible entrance?												
<b>Route of Travel (ADAAG 4.3, 4.4, 4.5, 4.7)</b>	<b>Yes</b>	<b>No</b>										
Is there a route of travel that does not require the use of stairs?												
Is the route of travel stable, firm and slip-resistant?												
Is the route of travel at least 36 inches wide?												
<b>Width:</b>												
<p>Can all objects protruding into the route of travel be detected by a person with a visual disability using a cane?</p> <p>In order to be detected using a cane, an object must be within 27 inches off the ground. Objects hanging or mounted overhead must be higher than 80 inches to</p>												

provide clear head room. It is not necessary to remove objects that protrude less than 4 inches from the wall. <b>Distance from wall:</b> <b>Height:</b>		
Do curbs on the route have curb cuts at drives, parking and drop-offs?		
<b>Ramps (ADAAG 4.8)</b>	<b>Yes</b>	<b>No</b>
Are the slopes of ramps no greater than 1:12?  Slope is given as a ratio of the height to the length. 1:12 means for every 12 inches along the base of the ramp, the height increases one inch. For a 1:12 maximum slope, at least one foot of ramp length is needed for each inch of height. <b>Slope:</b>		
Do all ramps longer than 6 feet have railings on both sides?		
Are railings sturdy and between 34 and 38 inches high? <b>Height:</b>		
Is the width between railings or curbs at least 36 inches? <b>Width:</b>		
Are ramps non-slip?		
Is there a 5-foot-long level landing at every 30-foot horizontal length of ramp, at the top and bottom of ramps and at switchbacks? <b>Length:</b>		
<b>Entrance (ADAAG 4.13, 4.14, 4.5)</b>	<b>Yes</b>	<b>No</b>
If there are stairs at the main entrance, is there also a ramp or lift, or is there an alternative accessible entrance?  Do not use a service entrance as the accessible entrance unless there is no other option.		
Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?		
Does the entrance door have at least 32 inches clear opening (for a double door, at least one 32-inch leaf)? <b>Clear opening:</b>		
Are there at least 18 inches of clear wall space on the pull side of the door, next to the handle?  A person using a wheelchair or crutches needs this space to get close enough to open the door. <b>Clear space:</b>		
Is the threshold edge no more than ¼-inch high, or if beveled edge, no more than ¾-inch high? <b>Height:</b>		
Are carpeting or mats a maximum of ½-inch high? <b>Height:</b>		
Are edges securely installed to minimize tripping hazards?		

<p>Is the door handle no higher than 48 inches and operable with a closed fist?</p> <p>The “closed fist” test for handles and controls: Try opening the door or operating the control using only one hand, held in a fist.</p> <p><b>Height:</b></p>		
<p>Can doors be opened without too much force (exterior doors excluded; maximum is 5 lbf for <i>interior</i> doors)?</p> <p>You can use an inexpensive force meter or a fish scale to measure the force required to open a door. Attach the hook end to the doorknob or handle. Pull on the ring end until the door opens, and read off the amount of force required. If you do not have a force meter or a fish scale, you will need to judge subjectively whether the door is easy enough to open.</p> <p><b>Force:</b></p>		
<p>If the door is automatic, does it take at least 3 seconds to close?</p> <p><b>Seconds:</b></p>		

**Access**

<b>Number of Accessible Rooms (ADAAG 9.1.2)</b>			<b>Yes</b>	<b>No</b>																																				
<p>Are an adequate number of accessible rooms available? The table below gives the ADAAG requirements for determining the appropriate number of accessible rooms for new construction and alterations:</p> <table border="1"> <thead> <tr> <th><b>Number of Rooms</b></th> <th><b>Accessible Rooms</b></th> <th><b>Rooms with Roll-in Showers</b></th> </tr> </thead> <tbody> <tr><td>1 to 25</td><td>1</td><td></td></tr> <tr><td>26 to 50</td><td>2</td><td></td></tr> <tr><td>51 to 75</td><td>3</td><td>1</td></tr> <tr><td>76 to 100</td><td>4</td><td>1</td></tr> <tr><td>101 to 150</td><td>5</td><td>2</td></tr> <tr><td>151 to 200</td><td>6</td><td>2</td></tr> <tr><td>201 to 300</td><td>7</td><td>3</td></tr> <tr><td>301 to 400</td><td>8</td><td>4</td></tr> <tr><td>401 to 500</td><td>9</td><td>4 plus 1 for each 100 over 400</td></tr> <tr><td>501 to 1000</td><td>2% of total</td><td></td></tr> <tr><td>1001 and over</td><td>20 plus 1 for each 100 over 1000</td><td></td></tr> </tbody> </table> <p><b>Number of rooms:</b>  <b>Number of accessible rooms:</b>  <b>Number of rooms with roll-in showers:</b></p>			<b>Number of Rooms</b>	<b>Accessible Rooms</b>	<b>Rooms with Roll-in Showers</b>	1 to 25	1		26 to 50	2		51 to 75	3	1	76 to 100	4	1	101 to 150	5	2	151 to 200	6	2	201 to 300	7	3	301 to 400	8	4	401 to 500	9	4 plus 1 for each 100 over 400	501 to 1000	2% of total		1001 and over	20 plus 1 for each 100 over 1000			
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<b>Additional Rooms for People with Hearing Impairments (ADAAG 9.1.3)</b>			<b>Yes</b>	<b>No</b>																																				
<p>Are an adequate number of rooms accessible to people with hearing impairments? The table below gives the ADAAG requirements for determining the appropriate number of accessible rooms for new construction and alterations:</p> <table border="1"> <thead> <tr> <th><b>Number of Rooms</b></th> <th><b>Accessible Rooms</b></th> </tr> </thead> <tbody> <tr><td>1 to 25</td><td>1</td></tr> <tr><td>26 to 50</td><td>2</td></tr> <tr><td>51 to 75</td><td>3</td></tr> <tr><td>76 to 100</td><td>4</td></tr> <tr><td>101 to 150</td><td>5</td></tr> <tr><td>151 to 200</td><td>6</td></tr> <tr><td>201 to 300</td><td>7</td></tr> <tr><td>301 to 400</td><td>8</td></tr> <tr><td>401 to 500</td><td>9</td></tr> <tr><td>501 to 1000</td><td>2% of total</td></tr> <tr><td>1001 and over</td><td>20 plus 1 for each 100 over 1000</td></tr> </tbody> </table> <p><b>Number of rooms:</b>  <b>Number of accessible rooms:</b></p>			<b>Number of Rooms</b>	<b>Accessible Rooms</b>	1 to 25	1	26 to 50	2	51 to 75	3	76 to 100	4	101 to 150	5	151 to 200	6	201 to 300	7	301 to 400	8	401 to 500	9	501 to 1000	2% of total	1001 and over	20 plus 1 for each 100 over 1000														
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<b>Classes of Sleeping Rooms (ADAAG 9.1.4)</b>			<b>Yes</b>	<b>No</b>																																				
<p>Are the accessible rooms and suites dispersed among various classes of sleeping accommodations available to all patrons? (Factors to consider include room size,</p>																																								

cost, amenities and number of beds).		
<b>Accessible Route (ADAAG 9.2.2)</b>	<b>Yes</b>	<b>No</b>
Are the accessible rooms and suites on a route of travel that does not require the use of stairs?		
Is the route of travel stable, firm and slip-resistant?		
Is the route of travel at least 36 inches wide?		
<b>Width:</b>		
<b>Maneuvering Space at Beds (ADAAG 9.2.2)</b>	<b>Yes</b>	<b>No</b>
Do accessible sleeping rooms have a maneuvering space at least 36 inches wide located along both sides of a bed? OR, where two beds are provided, is there at least a 36 inch wide maneuvering space located between the two beds?		
<b>Width:</b>		
<b>Doors (ADAAG 9.2.2)</b>	<b>Yes</b>	<b>No</b>
Do the doors into and within the accessible units have at least 32 inches clear openings?		
<b>Clear opening:</b>		
Are there at least 18 inches of clear wall space on the pull side of the door, next to the handle?		
<b>Clear space:</b>		
Is the threshold edge no more than ¼-inch high, or if beveled edge, no more than ¾-inch high?		
<b>Height:</b>		
Are carpeting or mats a maximum of ½-inch high?		
<b>Height:</b>		
Are edges securely installed to minimize tripping hazards?		
Is the door handle no higher than 48 inches and operable with a closed fist?		
<b>Height:</b>		
Can doors be opened without too much force (exterior doors excluded; maximum if 5 lbf for <i>interior</i> doors)?		
<b>Force:</b>		
<b>Bathrooms (ADAAG 9.2.2)</b>	<b>Yes</b>	<b>No</b>
Is at least one full bathroom accessible?		
<b>Kitchens (ADAAG 9.2.2)</b>	<b>Yes</b>	<b>No</b>
If provided as part of an accessible unit, are kitchens, kitchenettes or wet bars accessible?		
Is clear space at least 30 inches by 48 inches provided for a front or parallel approach to cabinets, counters, sinks and appliances?		
<b>Clear space:</b>		
Are countertops and sinks mounted no more than 34 inches above the floor?		
<b>Height:</b>		
Is at least 50 percent of the shelf space in cabinets or refrigerator/freezers within the reach ranges of between 15 inches and 48 inches for a front approach and between 9 inches and 54 inches for a parallel approach:		

<b>Reach range:</b>		
<b>Visual Alarm (ADAAG 9.3)</b>	<b>Yes</b>	<b>No</b>
Are auxiliary visual alarms provided in rooms accessible to people with hearing impairments? OR, are electrical outlets provided (including one connected to the facility's central alarm system) to enable room occupants to utilize portable devices provided by the operator of the facility?		
<b>Visual Notification Devices (ADAAG 9.3.1, 9.3.2)</b>	<b>Yes</b>	<b>No</b>
Are visual notification devices to alert room occupants of incoming telephone calls and a door knock or bell provided in the sleeping rooms or suites accessible to people with hearing impairments? OR, are electrical outlets provided to enable room occupants to utilize portable devices provided by the operator of the facility?		
<b>Telephones (ADAAG 9.3.1)</b>	<b>Yes</b>	<b>No</b>
If the telephone is permanently installed, does it have a volume control capable of a minimum of 12 dbA and a maximum of 18 dbA above normal? (If an automatic reset is provided, then 18 dbA may be exceeded).		
<b>Volume:</b>		
Is there an accessible electrical outlet within 4 feet of a telephone connection to facilitate the use of a text telephone?		
<b>Distance:</b>		
<b>All Other Rooms and Suites (ADAAG 9.4)</b>	<b>Yes</b>	<b>No</b>
Do doors and doorways designed to allow passage into and within all other sleeping rooms, suites or other covered units provide at least a 32-inch clear opening width?		
<b>Width:</b>		

**Access to Rest Rooms**

<b>Getting to the Rest Rooms (ADAAG 4.1)</b>	<b>Yes</b>	<b>No</b>
If rest rooms are available to the public, is at least one rest room (either one for each sex or unisex) fully accessible?		
Are there signs at inaccessible rest rooms that give directions to accessible ones?		
<b>Doorways and Passages (ADAAG 4.2, 4.13, 4.3)</b>	<b>Yes</b>	<b>No</b>
Is there tactile signage identifying rest rooms? Mount signs on the wall, on the latch side of the door, complying with the requirements for permanent signage.		
Are pictograms or symbols used to identify rest rooms, and, if used, are raised characters and Braille included below them?		
Is the doorway at least 32 inches clear? <b>Clear width:</b>		
Are doors equipped with accessible handles (operable with a closed fist), 48 inches high or less? <b>Height:</b>		
Can doors be opened easily (5 lbf maximum force)? <b>Force:</b>		
Does the entry configuration provide adequate maneuvering space for a person using a wheelchair? A person in a wheelchair needs 36 inches of clear width for forward movement, and a 5-foot diameter or T-shaped clear space to make turns. A minimum distance of 48 inches clear of the door swing is needed between the two doors of an entry vestibule. <b>Clear width:</b>		
Is there a 36-inch-wide path to all fixtures? <b>Width:</b>		
<b>Stalls (ADAAG 4.17)</b>	<b>Yes</b>	<b>No</b>
Is the stall door operable with a closed fist, inside and out?		
Is there a wheelchair-accessible stall that has an area of at least 5 feet by 5 feet, clear of the door swing, OR is there a stall that is less accessible but that provides greater access than a typical stall (either 36 by 69 inches or 48 by 69 inches)? <b>Length:</b> <b>Width:</b>		
In the accessible stall, are there grab bars behind and on the side wall nearest to the toilet?		
Is the toilet seat 17 to 19 inches high? <b>Height:</b>		
<b>Lavatories (ADAAG 4.19, 4.24)</b>	<b>Yes</b>	<b>No</b>
Does one lavatory have a 30-inch-wide by 48-inch-deep clear space in front? A maximum of 19 inches of the required depth may be under the lavatory. <b>Clear space:</b>		

Is the lavatory rim no higher than 34 inches? <b>Height:</b>		
Are there at least 29 inches from the floor to the bottom of the lavatory apron (excluding pipes)? <b>Height:</b>		
Can the faucet be operated with one closed fist?		
Are soap and other dispensers and hand dryers within reach ranges and usable with one closed fist?		
Is the mirror mounted with the bottom edge of the reflecting surface 40 inches high or lower? <b>Height:</b>		

**Additional Access**

<b>Drinking Fountains (ADAAG 4.15)</b>	<b>Yes</b>	<b>No</b>
Is there at least one fountain with clear floor space of at least 30 by 48 inches in front? <b>Clear space:</b>		
Is there one fountain with its spout no higher than 36 inches from the ground and another with a standard height spout (or a single “hi-lo” fountain)? <b>Height:</b>		
Are controls mounted on the front or on the side near the front edge and operable with one closed fist?		
Is each fountain cane-detectable (located within 27 inches of the floor or protruding in the circulation space less than 4 inches from the wall)? <b>Height:</b> <b>Protrusion:</b>		
<b>Telephones (ADAAG 4.31)</b>	<b>Yes</b>	<b>No</b>
If pay or public use phones are provided, is there clear floor space of at least 30 by 48 inches in front of at least one? <b>Clear space:</b>		
Is the highest operable part of the phone no higher than 48 inches (up to 54 inches if a side approach is possible)? <b>Height:</b>		
Does the phone protrude no more than 4 inches into the route of travel? <b>Protrusion:</b>		
Does the phone have push-button controls?		
Is the phone hearing-aid compatible?		
Is the phone adapted with volume control?		
Is the phone with volume control identified with appropriate signage?		
If there are four or more public phones in the building, is one of the phones equipped with a text telephone (TT or TDD)?		
Is the location of the text telephone identified by accessible signage bearing the international TDD symbol?		